

# Open Access & Research Conference 2008

Wednesday 24 September – Friday 26 September 2008



Australian Government  
Department of Education, Employment  
and Workplace Relations

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## General Details

Title	First Name	Family Name	
Position	Organisation		
Address			
Suburb/City	State	Post Code	Country
Phone	Fax	Email	
Special requirements (e.g. dietary, wheelchair access)			

Please tick this box if you do NOT wish to be included in the delegate list which will be passed on to all delegates, or you do not wish to receive any information about future conferences.

Registration		
Please tick (✓)	Type	Price (Inc GST)
<input type="checkbox"/>	Earlybird Registration (before 25 July 2008)	\$500
<input type="checkbox"/>	Standard Registration (on or after 25 July 2008)	\$650
<input type="checkbox"/>	I intend to stay for Friday's Workshops	<input type="checkbox"/>
<input type="checkbox"/>	Friday Workshops Only	\$100
Social Program		
<input type="checkbox"/>	Conference Dinner ticket (River Room, Stamford Plaza Brisbane)	\$115
<input type="checkbox"/>		
Payment		
		Price (Inc GST)
Registration fees		\$
Conference dinner tickets		\$
<b>TOTAL</b>		<b>\$</b>

Please select your method of payment:

**Invoice** Please send my organisation an invoice. (For your records, QUT's ABN is 83 791 724 622)

**Cheque**

Please make payable to QUT Conferences. Payment must be made in Australian dollars.

**Credit Card**

Card type (circle):      VISA      MASTERCARD      AMERICAN EXPRESS

Card No: \_\_\_ / \_\_\_ / \_\_\_ / \_\_\_      Expiry Date: \_\_ / \_\_

Cardholder's Name \_\_\_\_\_ Cardholder's Signature: \_\_\_\_\_

Please tick if the credit card details above are ONLY to be used to secure your accommodation

## Accommodation Details Early booking is strongly advised

Important: Please enter your credit card details in the payment section above to secure your accommodation booking. The card details will be forwarded to the hotel as security for your booking and the equivalent of one night's room rate may be debited by the hotel as a deposit. **You will be responsible for settling your account upon arrival at the hotel.** The Conference Organiser does not process payment for your accommodation. Your accommodation booking cannot be guaranteed without credit card details.

If you wish to charge your accommodation to a third party card, an authorisation form must be supplied to the hotel from the third party on check in, otherwise you will be individually responsible for your account. **Please note: Invoices/receipts for accommodation expenses can ONLY be issued by the hotel directly.**

Please book the following accommodation (all rates are inclusive of GST & are per room per night:

### Stamford Plaza Hotel (conference venue)

- |                          |             |          |
|--------------------------|-------------|----------|
| <input type="checkbox"/> | Single Room | \$255.00 |
| <input type="checkbox"/> | Double Room | \$255.00 |
| <input type="checkbox"/> | Twin Room   | \$255.00 |

### Royal on the Park

- |                          |             |          |
|--------------------------|-------------|----------|
| <input type="checkbox"/> | Single Room | \$184.00 |
| <input type="checkbox"/> | Double Room | \$184.00 |
| <input type="checkbox"/> | Twin Room   | \$184.00 |

Check in date \_\_\_ / \_\_\_ / \_\_\_      Check out date \_\_\_ / \_\_\_ / \_\_\_      ETA \_\_\_\_\_

Room type:      single  twin  double       Non-smoking       Smoking

Sharing with: \_\_\_\_\_

## Cancellation Policy

Registration cancellations will not be accepted unless made in writing to the Conference Secretariat, either by mail, facsimile or email. Cancellations received prior to 26 August 2008 will be refunded less 25% for administration costs. No registration refunds will be made after this date. As an alternative to cancellation, your registration may be transferred to another person in your organisation. The Conference Secretariat must be advised of such transfer of registration in writing not later than 48 hours prior to the commencement of the Conference.